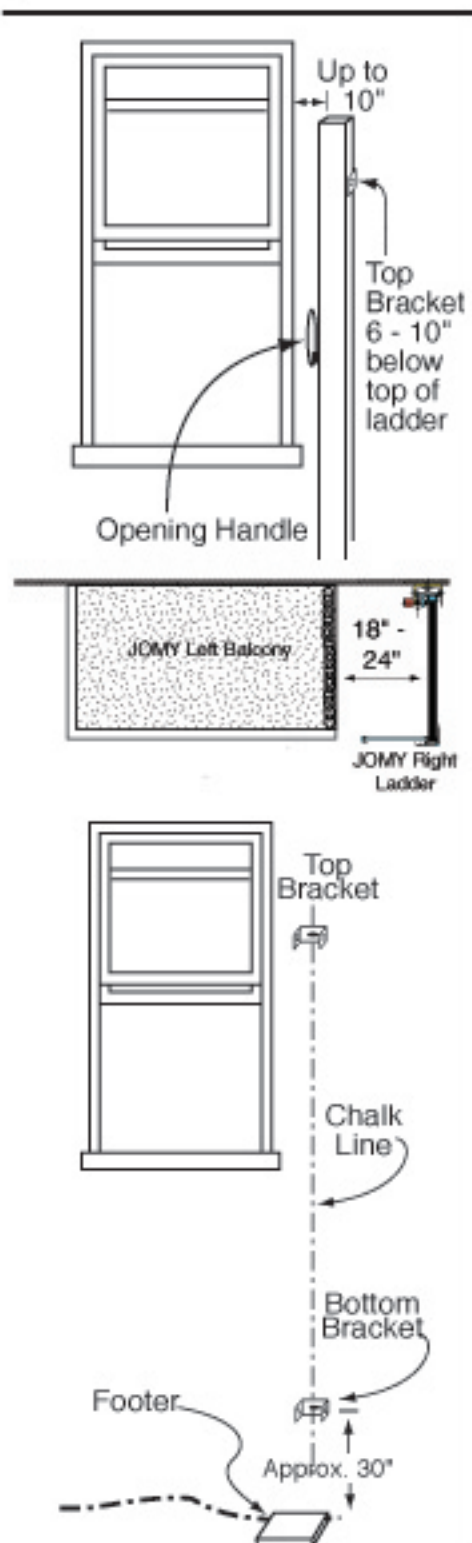


INSTALLATION INSTRUCTIONS FOR THE JOMY RETRACTABLE LADDER

If there are any questions,
please call (800) 255-2591

INSTALLATION INSTRUCTIONS

WARNING! Ladder Sections Lock When Closed. Do Not Install or Close Ladder Sections without a Fully Operational Handle and insuring that all sections and the opening slide are completely connected!

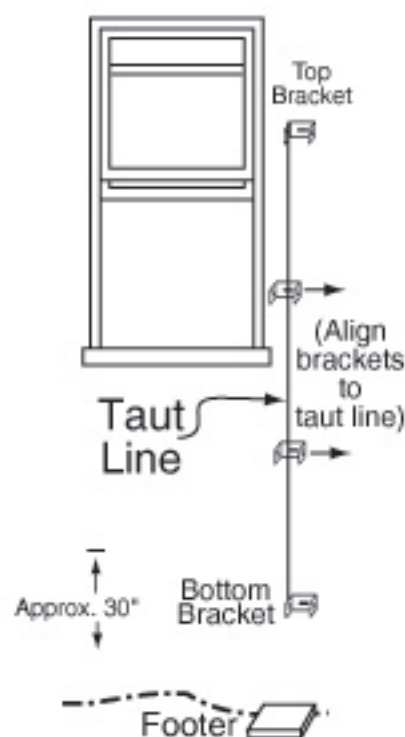
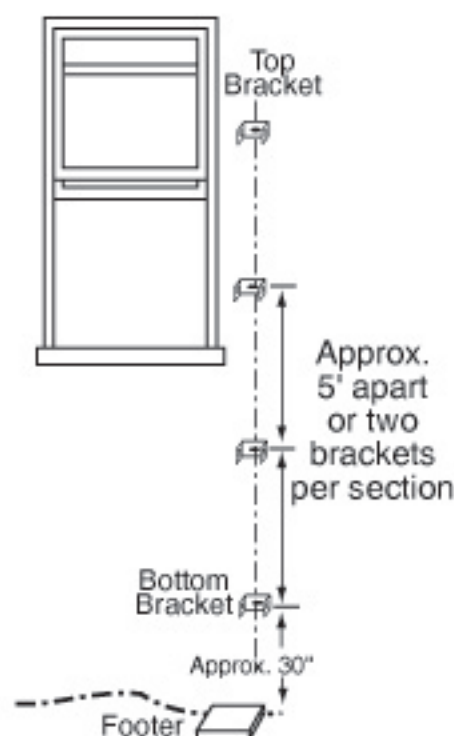


1. Determine ladder location — generally 10 inches or less from window or door or 18 - 24" from edge of balcony.
2. Set footer at base of ladder location. Footer can be any solid surface — preferably a poured slab 18" x 30" — but splash tiles, pavers, etc. can also be used.
3. Identify overall height of ladder. (Note Line 2 of Packing List or measure back side of ladder sections.)

If ladder is to be installed above a rooftop, deck or parapet, a rooftop overshoot section may have been ordered to reinforce the portion of the ladder extending above the last anchor point. If so, go to page 10

4. Attach top mounting bracket to wall approx. 6 - 12" below top of ladder. Fully tighten expansion bolt or lag screw.

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5. Drop (snap) a chalk line from top anchor bolt to the ground.

6. Attach bottom mounting bracket on chalk line approx. 30" from ground. Fully tighten bolt or lag screw.

6. Space and install remaining brackets between top & bottom brackets. (Approx. 5 intervals) insuring two brackets per ladder section — except on less than 5 top sections.

**DO NOT FULLY TIGHTEN
ANCHOR BOLTS OR LAG
SCREWS YET!**

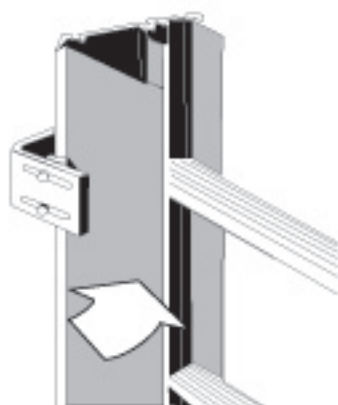
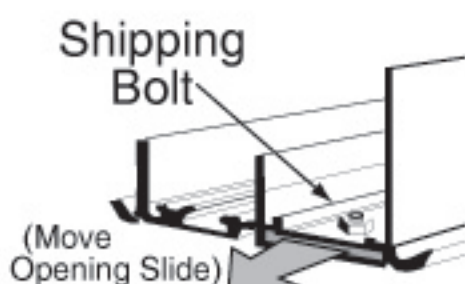
7. Stretch taut line from one side of top bracket to same side of bottom bracket..

8. Align all intermediate brackets with taut line. Fully tighten anchor bolts or lag screws.

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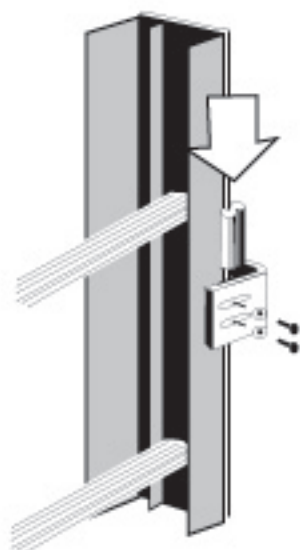


IF GROUND LEVEL HANDLE IS TO BE INSTALLED, GO TO HANDLE INSTALLATION INSTRUCTIONS BEFORE PROCEEDING.

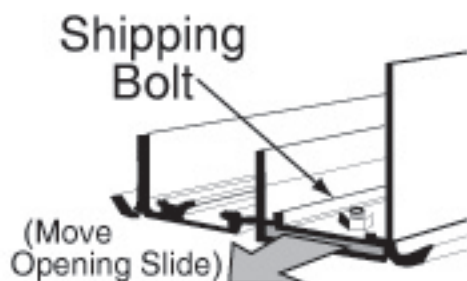


9. Attach mounting blocks (trunnions) to one side of mounting brackets. (Use stainless steel bolts & washers provided — Finger Tighten Only!)
10. Locate base section (Bottom end is enclosed with stainless steel base plate.)
11. If ground level handle is to be installed, go to handle installation instructions before continuing.
12. Remove shipping bolt from top rear of base ladder section.
13. Move opening slide to release locking clips and open ladder section.

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IF OPENING HANDLE IS TO BE INSTALLED, GO TO HANDLE INSTALLATION INSTRUCTIONS BEFORE PROCEEDING.



14. Stand base ladder section and rotate rear of ladder into mounting blocks on two lower mounting brackets.

15. Slide mounting blocks into position on opposite side of ladder and finger tighten bolts.

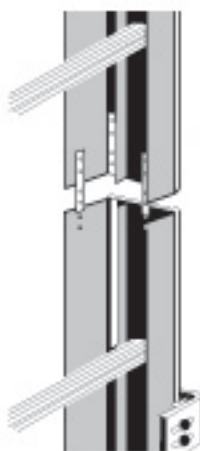
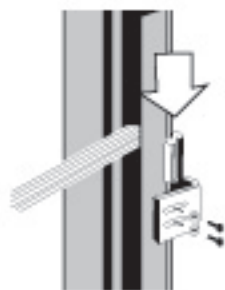
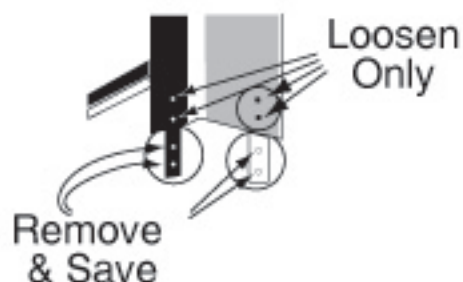
If top section is to be installed in rooftop overshoot section, return to page 10.

16. Locate Intermediate or Top Section. (Intermediate Sections are 00R or 00L, Top Sections are 09, 15, or 21 R or L—written on bottom rung. Also, identified on carton shipping label.)

17. If Opening Handle is to be installed, go to handle installation instructions before continuing.

18. Remove Shipping Bolt. Open Ladder Section.

WARNING! Ladder Sections Lock When Closed. Do Not Install or Close Ladder Sections without a Fully Operational Handle and insuring that all sections and the opening slide are completely connected!



19. Remove & save all connecting bolts, nuts & washers from joining plates on front, rear, top & bottom of ladder section.

20. Lift and place ladder section on top of base section rotating to engage mounting blocks on brackets.

21. Slide mounting blocks into position on opposite side of ladder and finger tighten bolts.

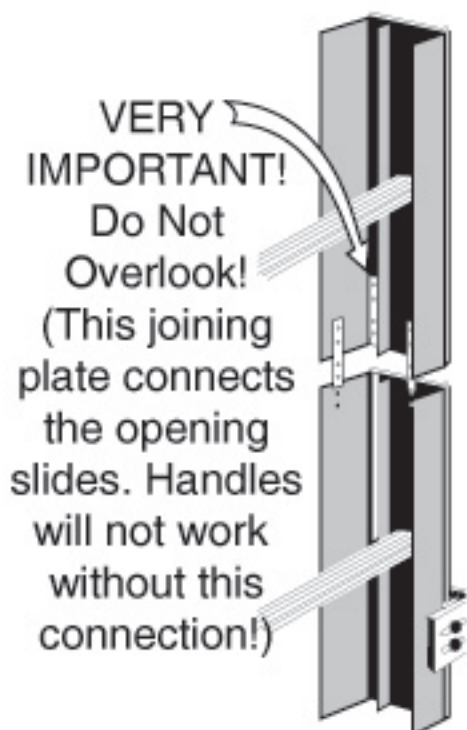
22. Lower section to engage joining plates in the extruded channels on the rear of the ladder sections. Attach and fully tighten nuts, washers and bolts.

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23. Lower forward leg of ladder and engage joining plates in extruded channels. Attach and fully tighten nuts, washers and bolts.

24. Lower safety rail to engage joining plate in extruded channel. Attach and fully tighten nuts, washers and bolts.

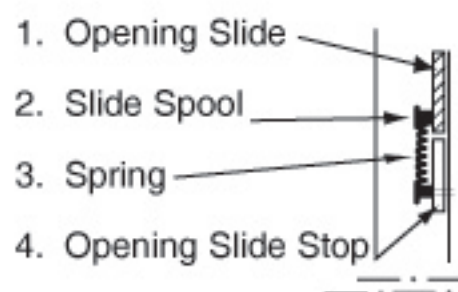
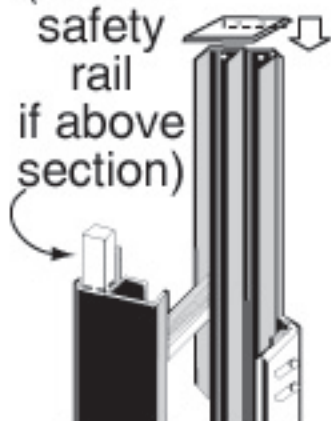


25. Very Important! When joining sections, the joining plate for the opening slide must be removed from the upper section where it is attached (2 bolts with washers and nuts) and must be repositioned and connected to the opening slide of the lower section!

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(Cut off
safety
rail
if above
section)



26.If handle is installed, turn handle to make sure the handle turns easily and the opening slide operates smoothly without binding between ladders sections. (If opening slide does not move freely, check plumb of ladder both front and side-to-side.)

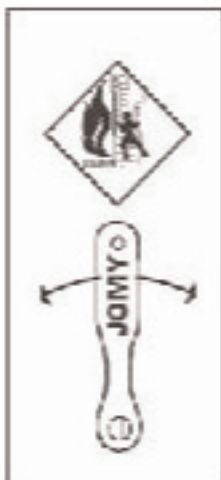
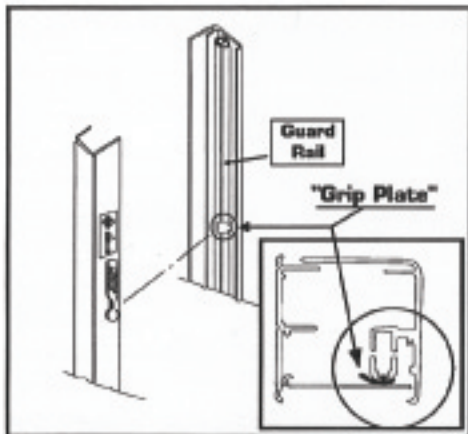
27.Continue to add ladder sections repeating the previous steps.

28.If Safety Rail extends above top section, (only on ladder sizes #1, #5, #9 & #13), cut rail off even with end of ladder section.

29.Install rain cap using bolts provided.

30.Attach spring in base section to tension opening slide.

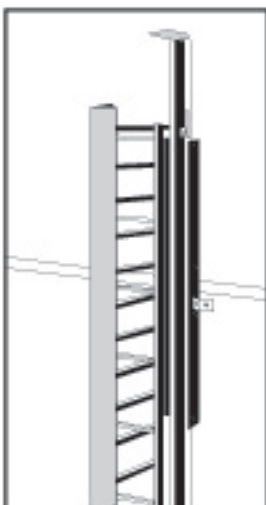
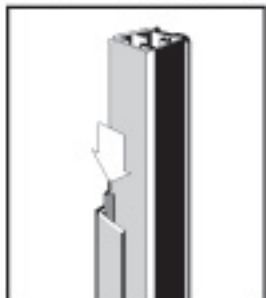
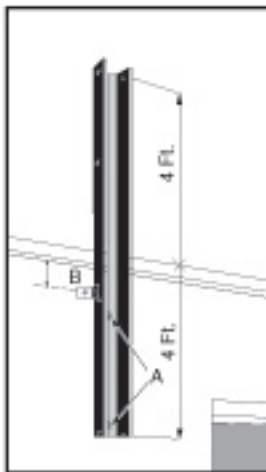
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31. Test handle(s) again to insure smooth operation. Then, close ladder and check operation.
32. Recheck plumb of ladder & tighten all bolts.
33. Installing Guard Rail Tab: With the ladder in the open position, position the RED TAB (found in the handle mechanism package.) on the outside edge of the guard rail directly opposite each installed handle. Mark position of holes. Using a 1/4" drill bit, drill holes. With Pop-Rivet tool, attach red tab using pop-rivets (supplied).
34. Fix Pictogram Decal on inside of window or door where ladder will be accessed.
35. Fix Handle decal above opening handle at each access point.
36. Remove protective plastic covering from stainless steel base plate.

That's it! You're Done!

Installation Instruction for Rooftop Overshoot Section



1. Align the reinforcement channel with the lower mounting brackets.
2. a: attach overshoot section with custom expansion bolts or stainless steel screws (provided).
b: Attach right angle reinforcement braces.
3. Replace joining plates on top section with plates in mounting hardware. Install replacement plates on outside of ladder section to allow sections to be joined by screwing from the inside of the sections.
4. Attach mounting blocks to one side of reinforcement channel and insert the top ladder section. Fit top section into lower ladder section.
5. Slide the mounting blocks on the other side between channel and ladder section. Attach bolts and tighten.
6. Join ladder sections by attaching joining sections to section already installed.
7. Install the upper release handle above the reinforcement channel.